

## STAR KIDS MCO ACCESS TO THE SECURE FTP SITE (GLOBALSCAPE)

CFC coordination with LIDDAs, MCOs must gain access to Globalscape. Attached is the required EFT form to be completed and returned by each MCO user needing access to GlobalScape. Until the accounts are created and access is granted for each user, there cannot be an exchange in GlobalScape.

Please forward these attachments to the appropriate STAR Kids MCO staff with the instructions to complete the information in the red boxes in section 1 and 2 then email the EFT form to Enrique Mendez at [enrique.mendez@hhsc.state.tx.us](mailto:enrique.mendez@hhsc.state.tx.us) **and** Debbie Alexander at [debbie.alexander@hhsc.state.tx.us](mailto:debbie.alexander@hhsc.state.tx.us) as soon as possible.